

FEBRUARY



Becoming a Better Manager

12 Hours

Fees : Rs22,000 | Special Fee for Member : Rs20,000



Understanding the Employment Relations Act

9 Hours

Fees : Rs20,000 | Special Fee for Member : Rs18,000



Stock Handling & Recording

30 Hours

Fees : Rs15,000 | Special Fee for Member : Rs13,000



Stores Organisation & Stock Management

30 Hours

Fees : Rs15,000 | Special Fee for Member : Rs13,000



Sustainability for Business - Embedding Sustainability in Business Strategy

12 Hours

Fees : Rs30,000

MARCH



Effective Management of Termination of Employment

9 Hours

Fees : Rs20,000 | Special Fee for Member : Rs18,000



Payroll: Statutory Compliance, Calculation Accuracy & Best Practices

24 Hours

Fees : Rs36,000 | Special Fee for Member : Rs34,000



Skills Development Programme for Office Support Staff

12 Hours

Fees : Rs17,000 | Special Fee for Member : Rs15,000



Supervisory Talent Development

18 Hours

Fees : Rs22,000 | Special Fee for Member : Rs20,000

APRIL



**Sustainability for Business -
Initiation to Sustainability Tools
and Management Protocols**

12 Hours

Fees : Rs 30,000



**Pathways to Customer
Service Excellence**

12 Hours

Fees : Rs20,000 | Special Fee for Member : Rs18,000



**Finance for Non-Finance
Managers**

8 Hours

Fees : Rs18,000 | Special Fee for Member : Rs16,000



**People Management Principles
& Practice for Line Managers
& Supervisors**

12 Hours

Fees : Rs10,000 | Special Fee for Member : Rs8,000



First Aid

24 Hours

Fees : Rs15,000 | Special Fee for Member : Rs13,000



**Fundamentals of the
Workers' Rights Act**

8 Hours

Fees : Rs17,000 | Special Fee for Member : Rs15,000



**Human Resources
Business Partner**

59 Hours

Fees : Rs40,000 | Special Fee for Member : Rs38,000

MAY



Stock Control

30 Hours

Fees : Rs15,000 | Special Fee for Member : Rs13,000